Shatha Alosaimi

Sha.alosaimi1@gmail.com 0501535820 shatha-alosaimi

Summary

IT graduate with Honors (GPA 3.47/4.00) from Taif University, specializing in data analysis with Excel, SQL, Power BI and Python. Built an interactive Power BI dashboard tracking 39 projects across departments, status and priority. Certified in AI fundamentals by SDAIA and seeking an entry-level Data Analyst role to turn raw data into clear, decision-ready insights.

Professional Experience

Information Technology (Cooperative Training), *Taif Governorate | Governor's Office* 07/2024 – 09/2024

- Designed 3 professional presentations for projects and official meetings, one of which earned a formal award from the Governor's Office.
- Documented and summarized the outcomes of 2 official meetings, organizing technical and administrative content.
- Collaborated with the office team to coordinate tasks and deliver presentations and reports on time.

Education

Bachelor of Information Technology, *Taif University* 06/2025
Cumulative GPA: 3.47 / 4.00 – Honor Degree

Projects

Project Performance Dashboard, *Power BI Project* 09/2026

- Cleaned and transformed raw data for 39 projects with Power Query, removing duplicates and standardizing fields.
- Built an interactive dashboard tracking 39 projects through 6 KPIs, with filters by department, status and priority.
- Wrote DAX measures to calculate completion rates and flag delayed projects.

PathtoJamarat, *Graduation Project – Team Leader* 06/2025

- Developed a mobile app with Flutter (Dart) in Android Studio to organize Hajj campaigns and manage pilgrim crowd flow to the Jamarat, covering 3 core features: campaign scheduling, crowd tracking and real-time location tracking.
- Designed 13 user interface screens in Figma, turning user requirements into clickable prototypes before development.
- Led a team of 6 members across 5 project stages, from requirements and design to development, testing and the final presentation, delivering on schedule.

Skills

Data Analysis & BI: Microsoft Excel:
(Pivot Tables, XLOOKUP, Charts), Power BI, Power Query, DAX

Programming & Databases:
SQL, Python (Pandas)

Reporting:
KPI Dashboards, Data Cleaning, Data Visualization, Microsoft PowerPoint, Microsoft Word

Soft Skills:
Analytical Thinking, Problem-Solving, Communication, Teamwork, Time Management

Courses & Certifications

Certified Data Management Professional, *DAMA* In Progress

Data analysis skills using Microsoft software, *Technical and Vocational Training Corporation* 09/2026

Data Analysis Using Power BI, *Technical and Vocational Training Corporation* 09/2026

Artificial Intelligence Concepts and Advanced Applications, *SDAIA* 09/2025

Fundamentals of Artificial Intelligence, *SDAIA* 09/2025

Languages

- Arabic
- English